



**Board of Education of the City of St. Louis**  
**CAREER OPPORTUNITY**

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<b>Position Title:</b>	Co-Deputy Superintendent
<b>Payroll/Personnel Type:</b>	12 Month Position
<b>Reports to:</b>	Superintendent

**Position Summary:**

The Co-Deputy Superintendent is responsible for providing leadership and direction for the planning, implementation, and assessment of academic services to all District schools. The incumbent ensures the effective operation of the academic program by developing, managing, and supporting all resources essential to increasing student achievement. This position is responsible for supervising the Academic Department staff.

**Essential Functions:**

- Plans, directs, and monitors the curriculum and instruction programs of the St. Louis Public School System
- Oversees the District's curriculum implementations and review cycles and provides adequate curriculum materials and equipment for all schools
- Assists with the development of strategic goals/objectives related to the curriculum and instructional programs in all schools
- Ensures compliance with No Child Left Behind (NCLB) Act
- Consults with executive District leadership to ensure program continuity and articulation.
- Provides support to principals in evaluation of local program and in planning for improvement of the program
- Provides leadership, direction, and oversight of District alternative education initiatives including centers for chronically disciplined students and extended learning
- Provides coordination in the development of budget items related to curriculum and instruction for all schools
- Assists in communicating to the stakeholders of St. Louis Public Schools all relevant information about the Student Support Services Programs.

**Experience:**

- Minimum 8 years of progressively responsible experience in Education, Educational Administration, or related field – Required
- Minimum 3 years of experience working in an educational leadership position, preferably at the District Level – Required
- Successful classroom teaching experience – Preferred

**Education:**

- Master's Degree in Education, Educational Administration, or related field – Required
- Higher Degree - Preferred

**Knowledge, Skills, and Abilities:**

- Strong background in school administration and supervision





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*In connection with hiring for this position the district shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, age, disability, veteran status or national origin.*